

Title of meeting: Employment Committee

Date of meeting: 15th December 2015

Subject: PCC Volunteer Policy

Report by: City Solicitor

Wards affected N/A

Key decision No

Full Council decision No

1 Purpose of Report

To seek the Committee's approval of the PCC Volunteer Policy

2 Recommendations

It is recommended that the Committee

- (1) Approve the PCC Volunteer policy (attached as Appendix A) and
- (2) Recognise the supporting PCC volunteer good practice guide to support the operational application of the policy (attached as Appendix B)

3 Background

3.1 Volunteers are a key resource for Portsmouth City Council as they offer an opportunity for increased involvement and diversity within the organisation. There are many services within the council that involve volunteers from a variety of backgrounds and culture their expertise complementing the skills of paid staff. There is an increased awareness of the benefits of involving volunteers in council led projects and engaging with local people. Portsmouth City Council can offer a variety of volunteering opportunities within its services and through involving volunteers can be more effective in consulting and engaging directly with the needs of local communities.

3.2 This Good Practice Guide recognises the valuable contribution of our volunteers and provides consistent standards for volunteering opportunities with Portsmouth City Council, which reflect PCC's [Guiding Principles](#) (attached as Appendix C)

4 Reasons for recommendations

4.1 To ensure consistency of approach to working with volunteers across the whole of PCC.

5 Equality Impact Assessment (EIA)

5.1 The content of this report does not have any relevant equalities impact and therefore an equalities assessment is not required.

6 Legal implications

6.1 The City Solicitor's comments are included in this report.

7 Finance comments

7.1 There are no financial implications arising from the recommendations set out in this report.

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Signed by: City Solicitor

Appendices:

Appendix A: PCC Volunteer Policy

Appendix B: PCC Volunteering Good Practice Guide

Appendix C: Guiding Principles

Background list of documents: Section 100D of the Local Government Act 1972

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

Title of document	Location
None	N/A

The recommendation(s) set out above were approved / approved as amended / deferred / rejected by on.....

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Signed by: